

# We're Hiring

## CASHIER/STOCK ASSOCIATE

### Standing Pines

**First Posting:** Enrolled Menominee Tribal Members Only

**Closing Date:** May 15, 2026

**Minimum Pay Rate:** \$15.00

**Status:** Regular Part-Time

#### General Overview of Job

Under the general supervision of the Store Supervisor and Retail Manager. The purpose of the Retail Cashier / Stock Associate are responsible for providing excellent customer service while accurately processing sales transactions and maintaining well-organized, clean work environment with fully stocked sales floors. This role combines cashier duties with inventory handling, receiving, and replenishing products to ensure smooth operations.

#### Essential Functions

- Greet customers in a friendly and professional manner.
- Provide assistance to customers with questions and requests.
- Process sales transactions accurately using the POS system.
- Handle cash, debit, credit cards transactions, EBT, WIC, gift cards, coupons, checks and issue receipts.
- Follow all policies for cash handling and loss prevention.
- Receive, unpack, and organize incoming merchandise.
- Stock shelves and display according to company standards.
- Rotate inventory and remove damaged or expired items.
- Assist with merchandising and seasonal displays.
- Follow and comply with all health and sanitation procedures and work safety practices.
- Maintain cleanliness and organization throughout the store as required.
- Ensure exterior areas of the store remain clean and safe by emptying garbage, and clearing sidewalks.
- Perform other duties as assigned.

#### Minimum Qualifications

Must be at least sixteen (16) years old. Retail or customer service experience is a plus. Must have strong communication skills and ability to lift to 10-50lbs and stand for a long period of time. Food Handling Certification must be obtained within 30 days of hire.

#### Other Skills, Knowledge, Abilities

- No theft-related offenses.
- Customer focused attitude.
- Reliability and punctuality.
- Strong dependability and work ethic.
- Effective time management and organization skills.
- Team oriented with a positive attitude.
- Ability to operate calmly in a fast-paced environment.
- Basic math, computer and inventory skills.
- Must be 18 years of age or older.
- Scheduled work hours Sunday through Saturday, including weekends and holidays.
- Must be available to work store operation hours between 5:00am to 12:00am.

#### Behavior Expectations

Must be able to maintain a positive, professional relationship with coworkers. Must be able to interact with other departments in a spirit of compromise. Must be able to take on additional responsibilities in a spirit of cooperation and teamwork. Must be able to maintain an atmosphere of trust, fairness, and respect and be mutually supportive with co-workers. Must be able to maintain strict confidentiality




#### Part-Time Benefits:

- Paid Time Off (PTO)
- 401(k) Retirement Plan
- Flex Spending Account (FSA)
- Career Growth Opportunities
- Excellent Work Atmosphere

#### Apply:

Applications can be submitted through the online application portal or by emailing [HR@wolfriverdev.com](mailto:HR@wolfriverdev.com) to request a paper application.

 [www.wolfriverdevelopment.com](http://www.wolfriverdevelopment.com)

 W2828 Go Around Road, Keshena WI  
Administration Office - Third Floor



**WOLF RIVER**  
DEVELOPMENT COMPANY

**Mission:** To assertively build an expanded array of opportunities for the Menominee Nation by staying competitive in tomorrow's world.

**Vision:** To develop opportunities through sustainable profits.