

Vendor's Process Procedure

- Notice will go out on MITW website once Contract is finalized: menominee-nsn.gov
- Vendor's Contract Form will be available April 15, 2026 on MITW website in: Forms Tab – Chairman's Office – Powwow Vendor's Form.
- Vending and Camp Lot requests will be on a 1st come 1st serve basis AFTER approval by Powwow Chairperson.
- Lot payment must be submitted before preferred lot can be assigned. Vendor's contract can be filled out online thereafter.

Accepted payments are: Cash, Card, Money Order, Cashier's Check or Online payment. NO PERSONAL CHECKS will be accepted.

You can pay in person or pay online. Paying online will come with a convenience service fee from AllPaid Company that will be applied to your payment.

Pay Online process:

Go to: menominee-nsn.gov

Select Pay Online tab on top of webpage Select Chairman's

Office Donations

You will now be in the AllPaid payment site Name: Enter in your

Business Name Middle: Skip this or put in a hyphen -

Last: Your last name

Department for Donations: Select for drop down list – Pow-wow Notes: Type in

Vendor type you are paying for:

-Food Vendor \$700.00,

-Craft Vendor \$500.00

-Informational \$50.00

Processing can take up to 2 days. However we've been getting them sooner.

8. **CONDITION OF SITE NOT WARRANTED.** TRIBE does not warrant or represent that the above described property is suitable for the purposes for which it is permitted to be used under the terms of this agreement, and is under no duty to make any changes to said property.
9. **WARRANTIES OF VENDOR.** VENDOR warrants that:
- a. It will comply with all rules applicable to Menominee Nation Pow Wow Board in Vendor Rules (attached).
 - b. It will comply with the Menominee Nation Pow-Wow Guidelines on sale of Indian made goods, and sign the Vendor Certificate of Compliance attached hereto, and incorporated herein.
 - c. It will comply with all ordinances of the Menominee Indian Tribe, and any other applicable law.
 - d. It will ensure that neither VENDOR nor VENDOR's employees shall be in possession of alcohol or illegal drugs on the Pow Wow Grounds and that neither VENDOR nor VENDOR's employees shall be under the influence of alcohol or illegal drugs on the Pow Wow Grounds.
 - e. It will allow any member of the Menominee Nation Contest Pow-wow Board or a representative of the Menominee Indian Tribe's Environmental Services Department access to VENDOR's site, and allow inspection of VENDOR's food or goods without any prior notice requirement.
 - f. The Board will authorize two (2) weekend passes for each vending lot for the VENDOR and employees. If additional passes are needed it will be the VENDOR'S responsibility to contact the Pow-wow Board to purchase the additional passes prior to the opening day of the Pow-wow (Friday, July 31, 2026).
 - g. **All workers in vending lot are REQUIRED to have a vendor's pass, daily pass and or weekend pass.**
10. **CANCELLATION OF AGREEMENT.** VENDOR's failure to comply with any of the terms and conditions of this Agreement shall result in immediate cancellation of VENDOR's permission to use the premises granted under Paragraph 1 and no refund of payment made under Paragraph 3 shall be due VENDOR if said cancellation is due to VENDOR's failure to comply with these terms. **If VENDOR cancels this Agreement, no refund of the fee paid under Paragraph 3 shall be due to VENDOR.**

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the dated indicated below.

ATTEST:	MENOMINEE INDIAN TRIBE OF WISCONSIN -	TRIBE
Signature:	_____	_____
	Joey Awonohopay, Tribal Chairman	Date
ATTEST:	_____	VENDOR
	<i>(Company Name or Individual: Please write clearly)</i>	
Signature:	_____	_____
		Date

MENOMINEE NATION CONTEST POWWOW

Vendor Certificate of Compliance

Public Law 101-664, E104 State 4662

18 U.S.C. § 1159

The below vendor certifies that he or she shall comply with Public Law 101-644, E104 State 4662 commonly known as the "Indian Arts and Crafts Act of 1990." The Act clarifies the wording of 18 U.S.C. § 1159 and amends the existing penalties for criminal misrepresentation of imitation Indian arts and crafts, pursuant to 18 U.S.C. § 1159. 18 U.S.C. § 1159, "Misrepresentation of Indian Produced goods and products" states in part the following:

"It is unlawful to offer or display for sale or sell any good, with or without a Government trademark, in a manner that falsely suggests it is Indian produced, an Indian product, or the product of a particular Indian or Indian tribe or Indian arts and crafts organization, resident within the United States."

The below vendor certifies to the Menominee Indian Tribe of Wisconsin that any and all goods displayed and/or offered for sale at the Menominee Nation Pow-Wow which are suggested to be Indian produced, an Indian product or the product of a particular Indian or Indian or Indian tribe or Indian art or craft are indeed manufactured, crafted or produced by such an Indian, Indian tribe or Indian organization and is in compliance with 18 U.S.C. § 1159. The below vendor further certifies that any item displayed or offered for sale which is not Indian produced shall be clearly marked.

The below vendor further certifies that in order to respect the cultural values of Native Americans, I agree not to sell or display Native artifacts obtained from archaeological or Native grave sites. Nor will I display or offer for sale items that were used in Native religious worship or service, including eagle feathers.

Violations of this certification will result in the immediate cancellation of the vendor's license to display or sell any goods at the Menominee Nation Pow-Wow and will result in the vendor being expelled from the Pow-Wow grounds. Violations of federal law will be reported to the appropriate law enforcement agencies for official action. For the purposes of this certificate, the term "Indian" shall mean a member of a federally recognized Indian Tribe.

I certify that I will fully comply with the above law and the terms of this certificate.

Signature

Date

Street/P.O. Box Address:

City and State

For further information regarding the Indian Arts and Crafts Act write:

Indian Arts and Crafts Board
U.S. Department of the Interior
Room 4004 Interior Building
Washington, DC 20240

2026 Menominee Nation Contest Powwow

VENDOR RULES

1. Food Vendors: A Food handlers permit will be needed in order to operate any kind of food/concession stand. Permit price is \$26.00. To obtain a permit, please contact the Members Services Department at 715-799-5142 or email Franny Kitson at fkitson@mitw.org (*Please note: You cannot operate your food stand without this permit!*).
2. There will be only two (2) weekend passes given to each stand. For any additional workers in the stand, please purchase additional passes ahead of time before the start of the Powwow. Contact Powwow Board Chair Michael Fish Jr. at (715) 584-6667 or Powwow Chairman MTLmfishjr@mitw.org with any questions.
3. All vendors shall supply proof of enrollment in a federally or state recognized Tribe to the Members Services Department.
4. Craft Vendors: Please provide photographs of your inventory when applying for your vendor pass. Members of the Powwow Board have sole discretion to approve or reject your application based on the content of your inventory. It is the responsibility of the Board to ensure vendor booths provide variety and quality to powwow participants.
5. Food Vendors: Please provide copies of your full menu when applying for your vendor pass. Members of the Powwow Board have sole discretion to approve or reject your application based on the content of your menu. It is the responsibility of the Board to ensure food vendors are providing a variety of quality foods to powwow participants.
6. Food Vendors: Please submit a liability insurance waiver certificate with a minimum of \$500.00 coverage or complete the Insurance Waiver (attached) if you are unable to submit insurance.
7. Food Vendors: Throwing your old cooking grease into the garbage bins or wooded area of the Powwow grounds is prohibited. Please place grease in an old container after the event and Powwow staff will be sure to properly dispose of substance.
8. **There shall be absolutely no alcohol, drugs, drug paraphernalia, synthetic drugs or weapons of any sort on Powwow grounds. Any reports of this activity will be reported to law enforcement and any individual(s) will be escorted off the grounds immediately by security or a Powwow Board Member.**
9. **Craft Vendors: There shall be absolutely no toys for children that may harm any bystanders including, but limited to bats, "sticky hands", flammable products, or any weapons that may be deemed harmful such as play guns, play swords and lasers. There shall be absolutely no items or products that display gang insignia and drug insignia. If seen by any Member of the Powwow Board, vendor will be asked to remove the merchandise from their display and not sold. If items are not removed you will be asked to leave the grounds with no refund.**
10. **Craft Vendors:** There will be no selling of any type of food, candy, or beverages during the duration of the powwow, unless you paid the food vendor fee in addition to the craft vendor fee.
11. Pet Policy: Vendors are encouraged to please leave pets at home. However, if traveling with your furry companion, please be sure that they are leashed/or tied up at all times during the event, and that all vaccinations are up to date with proof. The Menominee Indian Tribe will not be liable for any accidents/injuries caused by or to the pet. We would like to keep our powwow as safe as possible for all those in attendance. **Reminder: Please DO NOT leave pets in vehicles!**

I _____ have read the above rules for vending at the **58th Annual Menominee Nation Contest Powwow**, and understand that if any of the rules are broken upon arrival and during the weekend of the Pow-wow (July 31, August 1,2,& 3, 2026), that I will be asked to leave the grounds immediately, with no refund for the vending spot I paid (as per contract).

X _____
Vendor's Signature _____ Date

X _____
Receiving Staff Signature _____ Date

[This space intentionally left blank]

2026 Menominee Nation Contest Pow-wow Vendor Pass/Worker Verification Form

Name of Vendor		
Vendor Mailing Address		
Vendor Phone Number		
Preferred Lot Number (s)		Lot Number Assigned <i>Pow-wow Staff Only</i>

Please Note: Pow-wow Staff will assign lot number according to date payment was received. Verification letter or call will be mailed/made to the Vendor indicating lot number prior to the start of the Pow-wow.

Vendor Staff Listing/Vendor Staff Passes

No. Staff	Name of Staff <i>(Please provide a listing of staff that will be working with you)</i>
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

58th Annual Menominee Nation Contest Powwow

Food Vendor Use Only

Liability Waiver

This is to certify that we, the undersigned, do not carry liability insurance which would cover any and all operations that we may carry out as a food vendor at the Menominee Nation Contest Powwow on July 31, August 1-3, 2026.

We agree to release, indemnify and hold harmless Menominee Indian Tribe of Wisconsin from all claims, fines, and actions resulting from the above activity. The undersigned agrees to indemnify, hold harmless and waive any right of subrogation against Menominee Indian Tribe of Wisconsin its agents, officers, officials, employees from any and all loss or cost arising from injury, disability or death to any vendor, operator, employee, volunteer or member of the general public.

Dated this _____ day of _____, 2026

Print Name/Business Name: _____

Authorized Signature: _____