

**Budget & Finance Committee
November 5, 2003 @ 8:30 a.m.
Tribal Office Conference Room**

1. **Call to Order & Roll Call:**

Chairman Laurie Reiter called the meeting to order. Present: Michael Chapman, Ann Marie Johnson, Kathy Kaquatosh, Dan Maine and Randy Chevalier. Absent: Anthony Waupochick.

2. **Moment of Silence** - A moment of silence was observed.

3. **Approval of Minutes Dated September 2, 2003:**

Motion by Michael Chapman to approve the minutes dated September 2, 2003. Seconded by Dan Maine. 5-for, 0-opposed 0-abstain, 1-absent. Motion carried.

4. **Tribal Court Budget:**

The newly appointed Chief Justice was given a larger salary and therefore the Tribal Court budget will be short this amount in their budget.

Motion by Michael Chapman that we transfer \$13,500 to the Tribal Courts budget from the reserve to cover the additional salary increase and fringes for the Chief Justice position. Seconded by Dan Maine. 5-for, 0-opposed, 0-abstain, 1-absent. Motion carried.

5. **Budget Discussion:**

Committee went into lengthy discussions regarding travel restrictions, insurance restrictions and the cash out of personal and vacation time.

Motion by Ann Marie Johnson to have Administration draft a policy regarding temporary cost containments during the period of BIA appropriations and bring back for the next meeting. Seconded by Kathy Kaquatosh. 5-for, 0-opposed, 0-abstain, 1-absent. Motion carried.

Motion by Ann Marie Johnson that programs operating under continuing resolution and/or tribal funded programs adhere to the cost containment measures memo dated October 22, 2003 from Tribal Administration until final appropriations are approved for FY 2004. Seconded by Kathy Kaquatosh. 5-for, 0-opposed, 0-abstain, 1-absent. Motion carried.

*Kathy Kaquatosh left meeting at 9:20 a.m.

Motion by Michael Chapman to recommend that tribal employees be able to cash out personal hours for the last pay period in December. 40 hours for full time employees and 20 hours for part time employees. Seconded by Randy Chevalier. 4-for, 0-opposed, 0-abstain, 2-absent. Motion carried.

Motion by Dan Maine that there will be no conversions of personal hours to vacation hours for FY '04. Seconded by Michael Chapman. 4-for, 0-opposed, 0-abstain, 2-absent. Motion carried.

6. **Other Business:**

-Committee discussed the excess revenue from the casino.

Motion by Michael Chapman to have the excess revenue beyond the \$7.1 million from the

casino be put into an investment account. Seconded by Dan Maine. 4-for, 0-opposed, 0-abstain, 2-absent. Motion carried.

- Items for next agenda:

1. Overview/breakdown of the Tribes checking account/account structure.
2. Review/approve IDC budget.
3. Make a plan for increase of IDC.
4. Prepare for annual General Council meeting.

- Michael invited the Budget & Finance committee members to attend the Governmental Affairs committee meeting tomorrow at 8:00 a.m. They will be discussing Fundware software.

- Next meeting will be November 12, 2003 @ 8:30 a.m.

7. Adjournment:

Motion by Ann Marie Johnson to adjourn. Seconded by Dan Maine. 4-for, 0-opposed, 0-abstain, 2-absent. Motion carried.

Meeting adjourned at 10:20 a.m.

Respectfully Submitted by
Legislative Staff Services