

**Budget and Finance Committee  
Special Meeting  
April 30, 2003- 10:00 a.m.  
Tribal Office Boardroom**

1. **Call to Order & Roll Call-**

Committee Chairperson Laurie Reiter called the meeting to order at 8:50 a.m. Those present: Anthony Waupochick, Dan Maine, Kathy Kaquatosh and Ann Marie Johnson. Michael Chapman was absent. Also present for the meeting was Pat Corn, Kristi Arnold, Devin Wynos and Jeremy Weso.

2. **Moment of Silence** - A moment of silence was observed.

3. **Prioritize Budgets-**

Committee Chairperson Laurie Reiter stated that she is still learning about the budgets and in case any other committee members aren't familiar with the budgets, the budgets need to be prioritized. Chairperson Reiter would like the budgets separated into what departments are 100% grant match, departments with other funding sources, 100% tribal funds required etc.

Tribal Administration developed a sheet listing all the tribally funded categories and committee members went into a lengthy discussion and thoroughly reviewed the list.

4. **Discuss Funding Agreements-**

Chairperson Reiter stated that the reason this is an agenda item is because she wanted to know what the committee thought about developing a standardize agreements that are given out at certain times of the year and know exactly what the departments are asking for and that the number don't change once the budgets start getting cut.

Chairperson Reiter explained that a department would go to the committee that they report to and negotiate the agreement and it would be taken care of before it went to the budget & finance committee.

Committee agreed that agreements aren't set up, departments will use the figures of 75% of the previous years budget and still follow the same budget cycle as everybody else.

5. **Discuss Departments Tribe Funds 100%-**

Chairperson Reiter just wanted to point out to the committee which departments are required and not required for the 100%. There are some departments where the program and the dollar amount are required and some departments are discretionary both program wise and with the dollar amount.

6. **FY 2003 Revenue Projections-**

Chairperson Reiter informed Tribal Administration that the information is confusing and would like a realistic way to come up with projections. Committee went into a lengthy discussion regarding the revenue projections and came up with a formula to figure out the revenue projections.

**Motion made by Anthony Waupochick to recommend that the Menominee Tribal Legislature use two formulas as presented and to begin our budget process with a revenue projection of \$6,994,718. Motion was seconded by Ann Marie Johnson. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

7. **Review Budget Requests-**

Chairperson Reiter stated that she thinks the committee should make the managers cut their budgets and let the committee know what has been cut. Laurie thinks that the committee needs to make sure all the services to the people are covered.

Committee went into lengthy discussion regarding the FY 04 Budget Requests. Some committee members feel that the main focus should be on FY 03 if cuts still need to be made because those cuts will have a direct effect on FY 04 budgets.

No action was taken but committee would like to have their next meeting on May 9th at 8:30 am to review budget requests in category A and review funding requests.

8. **Review Funding Requests-**

Committee discussed all of the donation requests and would like to form a uniform letter of denial due to the budget situation. As soon as the requests come into the Chair's office, Gigi in Legislative Staff can print off the letter and have the Tribal Chairperson sign out.

**Motion made by Anthony Waupochick to develop a form letter of denial to be signed by the Tribal Chairperson for all agencies outside the tribal structure asking for financial contributions. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

**Motion made by Anthony Waupochick to deny the National Guard request due to the current budget situation. Motion was seconded by Ann Marie Johnson. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

**Motion made by Anthony Waupochick to deny the American Association of the Deaf and the Blind request due to the current budget situation. Motion was seconded by Ann Marie Johnson. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

**Motion made by Anthony Waupochick to send the Menominee Veteran's request for \$2,000 to the Menominee Tribal Legislature. Motion was seconded by Kathy Kaquatosh. All those in favor of the motion signify by saying aye, 3-for, 0-opposed, 1-absent, 1-absetention (Ann Marie Johnson). Motion carried.**

Committee members received a copy of a request from the son of an elder who is looking for help in paying her nursing home bills in the amount of \$4,111.00. Committee members felt there wasn't enough information and didn't feel comfortable making a decision to force anyone to pay the bills. Committee would like the request sent to Jetta Coon at Aging Division. Ann Marie Johnson stated that she would send the request to Jetta.

**Motion made by Ann Marie Johnson that the request from the Menominee Elder be referred to the Aging Director. Motion was seconded by Anthony Waupochick. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

9. **Other Business-**

Anthony Waupochick discussed with the committee the situation with hiring a Curriculum Director for Language and Culture. Tony stated that Menominee Indian School District has already made an offer to pay a certain percentage but they need the tribe to commit to paying the other portion. Tony explained that it has been very difficult trying to find somewhere to take the money from. Tony stated that he spoke to Amy Waukau at Head Start and she stated that she does have some money left over in her budget.

Chairperson Reiter stated that she would like the committee to look into it. No action was taken.

10. **Adjournment-**

**Motion made by Anthony Waupochick to adjourn. Motion was seconded by Dan Maine. All those in favor of the motion signify by saying aye, 4-for, 0-opposed, 1-absent. Motion carried.**

Meeting adjourned at 12:40 p.m.

Respectfully Submitted by  
Legislative Staff Services