



Cashier

Standing Cedars Convenience Store

First Posting – Open to Enrolled Menominee Members Only.	
Closing Date: April 25, 2024	Minimum Pay Rate: \$13.09
Status: Regular Part-time	Created: October 25, 2022

General Overview of Job:

Under the general supervision of the Retail Manager and Lead Cashiers, the purpose of this position is to serve customers in a friendly, professionally, and timely manner. The cashier will greet customers as they enter the convenience store and process customer sales through the POS system. The cashier will also be responsible for the upkeep of the store floor and merchandise. This position will also have the option to cross train and work at other retail locations.

Essential Functions:

- Greet customers as they enter the store.
- Processes customer purchases using POS system.
- Assist customers with any questions or concerns.
- Open, close and balance your own cash register while following store policies and procedures.
- Stock items in store, which includes rotating dated items.
- Cleaning and stocking the food/beverage areas.
- Complete all opening or closing tasks for each day.
- Maintaining store cleanliness which includes inside and outside garbage's, sweeping and mopping floors, and cleaning shelves and counter tops.
- Perform other related duties as assigned.

Minimum Qualifications:

Must be at least 16 years old.

1-year customer service experience preferred.

Special Requirements:

Candidate selected for hire must pass a drug test and employment will be contingent based on the results of said test. Must be available to work nights, weekends, and/or holidays.

Behavior Expectations:

Must be able to work in a properly collegial relationship with co-workers. Must be able to interact with other departments in a spirit of compromise. Must be able to take on additional responsibilities in a spirit of cooperation and teamwork. Must be able to maintain an atmosphere of trust, fairness, and respect and be mutually supportive with co-workers. Must be able to maintain strict confidentiality.

To Apply:

Applicants may complete the online application on our website –

www.wolfriverdevelopment.com or email HR@wolfriverdev.com to obtain a paper application.

Required Information/Documents:

- Resume
- If claiming Tribal Preference – copy of tribal enrollment (Tribal ID or CIB form, etc.)
- If claiming Veteran Preference – copy of honorable discharge paperwork

Any questions can be directed to Human Resources at HR@wolfriverdev.com or

By calling 715-802-4449.